

## **Guide to writing JCR Motions**

To submit a JCR motion, you need to email it to the Secretary ([jcr.secretary@univ.ox.ac.uk](mailto:jcr.secretary@univ.ox.ac.uk)) by **8pm the day before** the JCR meeting. Someone also needs to second your motion by sending an email to tell the Secretary that they are seconding the proposed motion. More on seconding can be found in Article B.III of the Standing Orders. There is an example motion at the end of this document.

A standard JCR motion has either two or three sections, which are as follows;

- This JCR notes that
- This JCR believes that (optional)
- This JCR resolves to

### **This JCR notes that:**

This is where you put all the background information that is relevant to your motion and that you think would convince us to accept it. Theoretically, only factual information should go in here.

### **This JCR believes that:**

This is an optional section - you can use it to put in opinionated statements that, if accepted, would support your motion. Quite often this is also used if you do not want to commit to a certain course of action, but only want to express your support for a certain idea.

### **This JCR resolves to:**

This is the most important part of your motion, where you outline what action the JCR should take if it passes the motion.

There are four things you can realistically ask the JCR to do, although your imagination is the only actual limitation Typically motions call for;

- Spending money on something
- Mandating an officer to take an action
- Changing the constitution or the standing orders
- Registering a motion of no-confidence

**Example Motion:**

*Proposed by: Andy B*

*Seconded by: Andy G*

This JCR notes that:

- I. The JCR does not have any bubble wrap in it at the moment
- II. Popping bubble wrap makes people happy and helps relieve stress
- III. It is good for people to be happy when they are in the JCR

This JCR believes that:

- I. It would be good for the welfare of JCR members to have access to bubble wrap that they can pop when stressed

This JCR resolves to:

- I. Pay £50 for the purchase of bubble wrap to go in the JCR